



MiP national committee election 2024-2025: guidance on nomination of candidates

MiP members are electing their new national committee to serve a two-year term from 1 January 2024 to 31 December 2025. This note provides information about how you can get involved.

A guide to the national committee

MiP's guide to the national committee explains the role of committee members and the time commitment involved and is available on our website: www.miphealth.org.uk.

Election timetable

4 August - nominations open
18 September - nominations close
6 October - elections open
6 November - elections close
21 November - results announced at MiP Reps event (Aston Conference Centre, Birmingham)
1 January 2024 - take office

Constituencies and eligibility

MiP national committee members represent geographical constituencies which are listed in the guide. Members can only stand for election in the constituency in which they work, and they must have been a member for at least 13 weeks when nominations officially open on 4 August 2023. Members can only stand for election if they are accredited MiP reps meaning they have undertaken the reps training. If you have not undertaken the training, you must commit to undertaking this within the next 6 months (training programme scheduled for September 2023).

Nomination forms

If you wish to stand for election, you can download a nomination form from our website.

To be eligible for election you need to be nominated by three members who work in the same constituency. If you can't meet with all three nominating members, they can use separate forms, provided you sign at least one of them.

Please return the nomination forms to the chief executive by 5pm on 18 September 2023. Forms should be submitted by email to election@miphealth.org.uk.

The MiP office will email an acknowledgement to the candidate. If the form is incomplete or incorrect it will be returned for you to correct and re-submit before the deadline. Our office will check the nominations and email candidates about their validity.

Election addresses

A candidate may write an election address of not more than 250 words, to be received at MiP by 5pm on **18 September 2023**. It should be a written address with no pictures.

The candidate is responsible for ensuring the election address is received on time and is within the word limit. An election address longer than the limit will be cut after 250 words. The candidate is

responsible for the contents of the election address, including spelling and grammar. MiP employees are not allowed to change an election address, except where it exceeds the word limit. Candidates in Wales may submit a bilingual version of their election address and choose the language to which the 250 word limit will apply. They must produce an English translation of the Welsh version.

Election addresses may be sent by post or email. Our office will email confirmation of receipt within three working days.

Campaigning

MiP membership lists and the database may not be used for election purposes by candidates. The membership database will only be used for the official distribution of ballot papers and election addresses. MiP funds, property or resources cannot be used to support campaigning for any candidate.

Ballot

If the number of eligible candidates does not exceed the number of seats in a constituency, then those candidates will be elected unopposed without a ballot.

Where seats are contested, we will send election materials and ballots for voting by 6 October 2023. **Voting will close on 6 November 2023.**

The chief executive will inform the candidates in writing of the election arrangements.

One or more members of the MiP management board will act as scrutineers, supervise the counting of votes and certify the election result. Full instructions on how to vote in any contested constituency will be sent to members in those constituencies by 6 October 2023 and posted on our website.

The results of the election will be announced the week of 20th November 2023, when we will be holding a reps event.

For further information **email** election@miphealth.org.uk

If you want to discuss being on the Committee please contact Helen Carr, Head of Operations on h.carr@miphealth.org.uk

July 2023